

Minitab Tips

Running Minitab

You can run Minitab for free from your home computer through Apps@Stern at

<http://apps.stern.nyu.edu>

To use this site, you log on with your Stern account. If you do not have a Stern account, you can get one by visiting <http://start.stern.nyu.edu>; all students enrolled in this class are eligible for a Stern account, even non-Stern students.

When you first visit Apps@Stern, you may have to install the Citrix plugin. After this, when you log on, you should see a set of program icons, one of which is for Minitab. Click this icon to start a Minitab session. If any dialog windows pop up, click “Ok” with the default options selected. Ignore any error messages.

Note: Many students have reported problems with running the Apps@Stern version of Minitab using Chrome and Firefox. The website

<http://www.jasonsamuel.com/tag/citrix-ica-client-plugin-firefox/>

may be helpful if you are using Firefox. Alternatively, try using Safari (Mac) or Internet Explorer (Windows).

Opening files

1. First you have to download the file to your computer. Right-click on the link to the file, and then choose “Save Link As...” or control-click on the link and choose “Download Linked File As...”.
2. Next start Minitab. From Minitab, choose *File* ⇒ *Open Worksheet*. **Important:** do not use *File* ⇒ *Open Project*.
3. You may get a message like “This operation has been cancelled due to restrictions in effect on this computer.” Click “Ok”.
4. You may have to change the “Files of type” box before you can see the file. By default, only MTW files will be visible. Most data files used in this course will be of type CSV.
5. **Important:** If you are using Apps@Stern, change the directory for “Look in:” to Computer → C\$ (\\Client) (V:).
6. Find the file saved on your home computer. On a Mac, you will likely need to navigate through the “Users” folder to find your file.

Printing plots

1. First, you have to convert the plot to an image file on your computer. Make sure the plot is selected, then choose **File** ⇒ **Save Graph As...**
2. Under “Save as type:” choose “PNG Color (*.PNG)”. Many other formats will also work.
3. If you are using Apps@Stern, under “Save in”, navigate to Computer → Local Disc (C: ...).
4. Choose an appropriate file name and directory.
5. Double-click on the newly-saved image file and print it. Alternatively, you can insert the image into a document using your word-processing program.